

**FLORENCE COUNTY/MUNICIPAL SUMMARY PLAT REVIEW  
AND APPROVAL REQUEST FORM**

518 S Irby Street Florence, South Carolina 29501  
(843) 676 8600 FAX (843) 676 8667  
Toll Free (866) 258 9232 Toll Free Fax (866) 259 2068  
(Application to be completed in full before acceptance)

Date: \_\_\_\_\_

Name on Plat: \_\_\_\_\_

Property Address: \_\_\_\_\_  
(Attain address for new lot(s) from E 9-11 addressing, address and must appear on plat)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Tax Map #: \_\_\_\_\_ Zone: \_\_\_\_\_ Number of Lots: \_\_\_\_\_

Are there any Special Covenants that may restrict development or prevent the splitting of the parcel? No Yes **If yes, Provide Copy**

Number of summary plats submitted for review? \_\_\_\_\_ **Minimum of two (2)**

Family Transaction? Yes No

Means of Access: Public Private **(50 feet wide, minimum)**

Is parcel less than 5 acres? Yes No

**NOTE: (If yes, one of the following documents must accompany the plat.)**

DHEC Perk test letter

A letter from the Public Works Department indicating water/sewer services availability

No DHEC perk test or Public Works Letter available, Plat will be stamped "NO PERK

TEST HAS BEEN PERFORMED ON THIS PROPERTY"

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**There shall be no summary plats approved containing more than six lots without the plat appearing before the Florence County/Municipal Planning Commission.**

**Please be advised that there is a \$25.00 plat review fee, the Planning staff has three (3) business days for review and one (1) plat is retained for Planning Commission records.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

Effective Date January 23, 2009

Staff Initial \_\_\_\_\_